

# Regulations of “Avrasya Batumi International University”

## General Regulations

1. “Avrasya Batumi International University” LLC ( later Teaching University , abbreviation ABU)Is a legal entity of private law organizational-legal form higher academic educational autonomous training, which is Established for an indefinite period-In accordance and basis on the Law of Georgia about „ Entrepreneurs „, and the Law on „Higher Education“ .
2. The Teaching University is guided by the Constitution of Georgia, legislative and subordinate normative acts and regulations.
- 3.The teaching University trade Name is “Avrasya Batumi International University” LLC
4. “Avrasya Batumi International University” ‘s legal address: Georgia , Batumi 6010, I. Gogebashvili street #62 . [www.avrasyabatumi.edu.ge](http://www.avrasyabatumi.edu.ge) , [info@avrasyabatumi.edu.ge](mailto:info@avrasyabatumi.edu.ge)
5. The Teaching University has a stamp with its own name and symbolism, a stamp and other attributes required for a legal entity, completed balances and accounts in the bank.
6. The Teaching University , as an independent legal entity, has the authority to carry out higher academic undergraduate and postgraduate programs as well as assistive agricultural activities based on the legislation, authorization and appropriate accreditation of Georgia.
7. The Teaching University acquires the rights and obligations on its behalf and comes into contact with the third parties, conducts deals and may appear to be a plaintiff and defendant.
8. Training University is authorized to carry out the "Law on Enterprises" and "Higher Education" of the laws and other legislative and normative acts, as well as the regulation of training related to the functioning of all those activities which are not prohibited by the law of the Determined.
9. the language of educational programs in Avrasya Batumi International University is English.

### **Article 2. Subject and field of regulation of the regulation**

1. This provision regulates the structure, training, scientific and research processes of the autonomous education university and other issues related to the functioning and management of the university.
2. The main subject of the Teaching University is the implementation of higher academic educational activities, its management and organization, as well as supporting agricultural activities.

### **Article 3. Founders and Partners of the Teaching University**

1. Founder and owner of the University of Teaching is: Omer Yildiz P.Number 21422679766  
Address: Adnan Cahveci District, Rize Avenue # 226, Felitlie / Trabzon, Turkey

[Omer.yildiz@avrasya.edu.tr](mailto:Omer.yildiz@avrasya.edu.tr)

2. Shareholders' equity are as follows: Omer Yildiz 100%

### **Article 4. Purposes and Opportunities of Teaching University**

The main objectives of the university are:

- a) To promote the values of world culture, orientation towards democracy and humanism;
  - b) Satisfy the need for higher education to meet personal interests and abilities to qualification raising and retraining;
  - c) To ensure the competitiveness of the personal potential, creative skills, suitable for modern requirements for persons with training, internal and external labor market for persons with higher education, students and the society meets the requirements of high-quality education to interested Individuals;
  - d) Development of university education;
  - e) Introduction of two-stage teaching, academic higher education programs, other educational programs and other educational programs and modern technologies;
  - f) Integration of the study University in European Educational and Scientific Sites;
  - g) Implementation of Joint Educational Programs with Higher Education Institutions of Georgia and Foreign Countries;
  - h) Creation of student-oriented university environment;
  - i) Professional development of personnel;
  - j) Protection of academic freedom;
  - k) Care for personal and professional development of student and academic personnel;
  - l) Generation and transmission of knowledge, preparation of competitive staff;
  - m) Encourage mobility of students and academic personnel of the university.
2. To achieve the objectives provided by this article, the Teaching University:
- a) prepares the person for such professional work requiring academic and scientific knowledge;

- b) Cares about the qualification of its personnel;
- c) Promotes the improvement of students' social conditions;
- d) Cares about creating conditions for disabilities students to study;
- e) Cooperates with other higher educational institutions of Georgia;
- f) Facilitates international cooperation and exchange of students and professors with foreign educational institutions;
- g) Participates in the implementation of state and / or other programs;
- h) It serves the development of science through learning, teaching and professional development in a free, democratic and social legal environment;
- i) Assigns relevant academic degree (degrees) and qualifications;
- j) Provides for the creation of other conditions which will facilitate the objectives set out in paragraph 1 of this Article;
- k) Carry out other powers granted by the Georgian legislation;

3. Functions of the Structure and Structural Units of the Study University will ensure the implementation of the goals and objectives defined by the "Avrasya Batumi International University" mission.

#### **Article 5. Structure and Management of the Teaching University**

1. Teaching University consists of basic educational units - faculties, libraries and other subsidiary structural units.
2. The Rector shall decide on the creation and abolition of the supporting structural units of the university. The activities of structural units are regulated by the provisions of the relevant entity approved by the Rector.

#### **Article 6. Principles of Management of the Teaching University**

1. Management principles of the University are:
  - a) Academic freedom of academic staff and students;
  - b) Participation of academic personnel and students in decision making processes and their performance control;
  - c) Ensuring equality irrespective of the ethnicity of a person, social origin, sex, political and religious beliefs, etc.
  - d) Fairness and transparency in the management process. Conduct competition with objective, transparent, publicity and equality principles. Provision of access to solutions

for all interested persons. Competition committees are created at the University of Teaching for selection of academic positions.

#### **Article 7. Management authorities of Teaching University**

1. The activities of the university and its structural units are governed and managed by management authority (management authorities).
2. Management authorities of the university are:
  - A) General Meeting of Partners;
  - B) academic council;
  - C) rector;
  - D) General Secretary;
  - E) Quality Assurance Service.

#### **Article 8. General Meeting of Partners**

1. The authorities of Management of The Teaching University is the General Meeting of Partners. The partners are assistance of managerial authority by the General Meeting. The General Meeting of Partners shall be held at least once a year. Each partner, including the Rector, can invite the Partners' Extraordinary General Meeting for other partners in advance and notifying the agenda - through the means of communication which gives the addressee the ability to confirm the information. Within 3 days after receiving the notice, the partners can add amendments to the agenda.
2. I Partners General Meeting is decision able , if it is attended Partners with a majority vote. If the meeting is not a decision able, the reconciliation meeting shall be admissible by the same rule and agenda. Repeated meeting is a decision able, even if the partners with a majority of votes will not be announced.
3. Participants of the General Meeting of the Parties shall elect the chairperson of the General Meeting by the majority of votes from their constituents who decide and sign the General Meeting as soon as the decision is made. Members of the meeting are also authorized to sign the minutes of the meeting.
4. The General Meeting of Partners shall make decisions on the following issues:
  - a) Start and stop activities of the teaching university;
  - b) amendments to the data and statute of the registration application of The teaching University;
  - c) Creation and liquidation of branches:

- d) Investment, the value of which is separately or entirely in a single fiscal year exceeds 50% of the value of the assets of the public
- e) Obligations and commitments that are separate or totally exceeds 50% of the value of the university assets;
- f) alienation of the total or part of the university of the university, legally loading property;
- g) Transference The share ,purchase and alienation;
- h) solution of the adoption of new partners in the Teaching University and the expulsion of partners;
- i) approving annual results;
- j) Appointment and challenge of the rector, approval of its accounts;
- k) Reorganization and liquidation of the teaching university;
- l) on other issues defined by the Law of Georgia on Entrepreneurs.

5. Participation of the General Meeting of Partnership is not necessary when all Partners will agree on the issue to be discussed and the written consent is equal to the decision of the Partners General Assembly.

6. The votes of partners in the study university shall be proportionate to their shares.

7. Decision which goes beyond the usual activities of the Teaching University requires a decision of the General Meeting held by all Partners, which is adopted by a majority of Partners.

8. Other, in the cases determined by the legislation of Georgia, decision making at the General Meeting of Partners is permissible by the majority of attending partners.

### **Article 9. Rector of the Teaching University**

1. The university is headed by its management and representation by the Rector appointed by the General Meeting of Partners. Rector is the academic and administrative officer of the University of Teaching. Leadership authority implies the decision on behalf of the Teaching University, and representative authority - in the name of the Teaching University in the relations with the Third Persons.

2. Rector of the Teaching University, Eran Bocutoglu born 01.07. 1949 Nationality Turkish, p / n: 47995250720, living residence, Chukurchair district, barbaros prospect, vadikent first part, E block, third floor, flat 9, trabzon, turkey [ebocutoglu@avrasya.edu.tr](mailto:ebocutoglu@avrasya.edu.tr)

3. The Rector terminates all issues related to the activities of the Teaching University , except for matters relating to the Partners General Assembly and the Academic Council competence.

4. The Rector of the Teaching University is also the Chairman of the Academic Board.
5. The Rector shall make decisions independently and unilaterally, except for matters relating to the Partners General Assembly and the Academic Council Compensation. The rector's decision is made in the form of orders.
6. The Rector is authorized to present the Teaching University in the internal and international relations of the country, academic circles and state-public institutions, determine the rules of formation of structural units and management bodies of the university, make decisions about acceptance and dismissal of academic personnel and other university employees at work, covenant and termination of employment agreement with them.
7. Rector Head of the legal entity of private law, authorized by the University of Teaching on Higher Education, according to the Law of Georgia on Entrepreneurs and other legislative and subordinate normative acts of Georgia, on the basis of the provisions of the Teaching University and the provisions.
8. The Rector of the Teaching University carries out other powers envisaged by the Georgian Legislation and the Teaching University.
9. Rector's decisions are mandatory for relevant structural units and management bodies of the university.
10. Rector:
  - a) Determines the structural units of the Teaching university, approves their provisions, instructions and rules;
  - b) induct and resignations employees of teaching University from the job, puts labor agreements with academic personnel;
  - C) induct the heads of the structural units, induct the competitions, the competition commissions, defines their composition;
  - D) manages the academic policy and the process of integration into the International Education Area of the Teaching University;
  - E) Issuing certificates of graduation of the university, also certificates for completing training and training courses;
  - F) Issuing documents confirming the choice of honorary titles and academic positions;
  - G) hold consultations with socio environmental in teaching University, including student self-government;
  - H) cares about the learning and teaching process, effectively conducting research studies, creating the necessary conditions for ensuring higher academic quality of education;

- I) represents the university in the relations with the third parties, grants the trustees the representation;
- J) is authorized to suspend the decisions of any officials of the Teaching University;
- K) Award the contracts with academic personnel of the Teaching University, invited specialists, teachers, staff and students;
- L) Executions financial and economic dealings within its competence;
- M) Approves the rules governing the learning process;
- N) approve the internal regulations of the university, the code of ethics and disciplinary liability norms;
- O) Approves the procedure for acceptance of support personnel at work, the amount and the terms of their remuneration;
- P) approve the Budget of the Teaching University ;
- Q) dispose of the Budget of the university, grants a loan, defines the loan interest on the relevant contract;
- R) He is responsible for the academic, commercial, economic and creative activities of the Teaching University. He is accountable only to the General Assembly of Partners;
- S) Provides information to the General Meeting of Partners on the Profitability of the Teaching University (in review of the annual report) on the study and economic policies related to the development of the Teaching University and other principle issues;
- T) approve the rules for the use of the library;
- U) approve the faculty's statute by the proposal of the Faculty Dean;
- V) make a decision on imposing disciplinary sanctions against the student;
- W) carry out other provisions established by this regulation and legislation.

11. In special cases the Rector may make decisions that exceed his credentials, but it is obliged to notify the Partners immediately.

12. The activities under the Law of Georgia of Research, Investigation and Other State Bodies within the Teaching University shall be allowed only with the Rector's consent;

13. In case of absence or/and failure to fulfill his duties, the Rector shall be entitled to grant him the right to exercise his / her powers by the General Secretary of the Teaching University. The acting envisaged by this paragraph shall restrict the authority of the chairmanship of the

academic council and the authority to sign the diplomas on the state document certifying the higher education.

14. The Rector shall exercise its powers directly with the help of management bodies and structural units which carry out the activities of the structures within their competence and assist the Rector in the management of the Teaching University.

#### **Article 10. Academic Council**

1. The Academic Council is the Higher Representative Collegiate Management Authority related to educational and educational-research activities of the Teaching University, whose decisions are mandatory for the main educational unit of the university, structural units, personnel and students.

2. The Rector of the Teaching University, designated by the General Meeting of the Partnerships, according to the Law of Georgia on Higher Education, in accordance with the norms of civil and entrepreneurial legislation automatically, is also a member of the Academic Board and chairperson of the Academic Board - with all its authority.

3. The Rector creates the members of the board of academic staff from the academic council, the academic council of the academic institution in the academic and academic research, and the composition of academic personnel of the Teaching University.

4. The term of the members of the Academic Council shall be determined by the Rector's Order.

5. The basis for obtaining the status of a member of the Academic Board is the appointment of the Rector to the Academic Board. Members of the academic council are desirable to have equal proportions according to each direction.

6. The grounds for termination of the membership of the Academic Board are:

A) personal statement;

B) Termination of labor agreement with the Teaching University;

C) death;

D) Other grounds defined by the Georgian legislation.

7. The leadership of the Teaching University provides:

A) Access to legislative, governing bodies and internal university legal acts for members of the Academic Board;

B) academic personal and academic freedom of the students and students equality, as well as their participation in the study process and decision making;

8. Academic Council:

- A) approve the strategic plans and directions of the university;
- B) approve the Academic Board's provision, educational programs; Changes in the approved provision and educational programs;
- C) Promote integration into the European Higher Education Area;
- D) Facilitates cooperation, mobility and integrated teaching , the Teaching university with Georgian and foreign higher education institutions;
- E) Approves the Rules for Masters Exams as well as the number of students admitted to the Teaching University, the rules for the recognition of higher education credits obtained in other accredited or authorized educational institutions;
- F) consider the rector's recommendation and make a decision on granting the title of honorary doctor;
- G) carry out other duties under this regulations And other authorities granted by the Georgian legislation.

9. Documentary and information services for the Academic Council proceedings shall be ensured by the Secretary, who is appointed by the Rector. The Secretary establishes the list of the issues to be discussed at the meetings, communicates to members of their council, organizes the meetings of the Council meetings, establishes and regulates the minutes of the sessions, etc.

10. Decisions made by the Academic Council shall be formulated by the Decree of the Academic Council. Revision, modification or abolishment of the Academic Council decision shall be allowed only by 2/3 of the members, as well as by the chair of the Academic Board by the General Meeting of the Teaching University. The Academic Council resolutions are signed by the Rector - Chairperson of the Academic Board.

11. In case of absence of consensus during the decision process, the vote of Rector the of the Teaching University as Academic Board Chairman is decisive.

12. The Academic Council of the Teaching University invites and chairs the Rector. Sessions will be convened at least once a month. It is permitted to convene extraordinary sessions by the decision of the Rector and / or by the majority of the Council members.

13. The members of the Academic Council should be informed in advance about the agenda, time and place of the meeting. The agenda will be placed on the news board for displaying. The members of the Board shall be entitled to the additional agenda to inform the Secretary 3 days prior to the sessions.

14. The Academic Council shall be authorized if it is attended by more than half of the members, a member of the Academic Board, who fails to pass a five-fold queue for a reasonable reason for the Council's recommendation and can be dismissed from the duties of a member of the Rector. Filling the composition of the Council in such a case is established by the established rule.

15. The decision of the Academic Council is considered to be accepted if it is supported by at least half of the members present at the meeting. In the case of equal number of votes, the rector's vote is decisive.

16. The Academic Council sessions shall be formalized with the protocol, which shall ensure continuity of the registration of the Academic Council Secretary. The protocol is accompanied by all the materials attached to the topic of discussion under the agenda of this session. The authenticity of the protocol is confirmed by the Chairman and Secretary of the Board. On the last page of the protocol, the seal of the Teaching University will be laid.

17. The Rector of the Academic Board shall be responsible before the authorization of "Avrasya Batumi International University LLC"

#### **Article 11. Quality Assurance Office**

1. Educational activities (study process), as well as the quality of qualification of its academic personnel, shall be subject to systematic assessment of which students are also participating and whose results are public and available to all interested persons

2. For the purpose of systematic assessment of the quality of training, training of the research component in the university, as well as the qualification of the staff, there will be Quality Assurance Service, acting in accordance with this provision and service provision approved by the Rector.

3. The Quality Assurance Office of the University of Teaching Facilitates closer communication and cooperates with the relevant services of other higher education institutions to establish transparency criteria and methodology for quality control.

4. The Quality Assurance Office of the Teaching University provides:

A) internal and external procedures of assessment aimed at improving the quality of teaching at the Teaching University;

B) Establishing and updating the Database on Quality Indicators in the Teaching University according to established criteria;

C) other activities that promote high quality of teaching through the introduction of modern methods of learning, learning and assessment (modules, credit system, etc.) and preparing self-assessment for accreditation process.

5. The Head of the Service shall appoint and dismiss the Rector. The head of the Quality Assurance Service is accountable to the Rector and the Academic Council.

### **Article 12. General Secretary**

1. The organizational - administrative and economic-activity of the university is headed and administered by the General Secretary. The General Secretary- is assigns and dismissed by the Rector in agreement with the Chief.

2. The General Secretary:

A) coordinates the activities of financial and economic services of the Administration and Teaching University;

B) coordinates the implementation of the budget for the current year and the draft budget for the next year on consultation with the Head of the Teaching University, the Rector and the relevant structural units;

C) is entitled to enter financial and economic transactions in accordance with the budget in accordance with the competence of the competent university in accordance with the competent authority of the Rector within its competence. Within the limits of its competence, the aim of the study and financial expenditure of the university is to determine the purpose and reasonable measures in case of necessity;

D) is responsible for the efficiency of financial and economic activities of the university, organizing collection of taxes, training of disciplinary study, work schedule and internal regulations within the scope of its competence;

E) Prepare reports on the works performed and submit to the Rector and the Head / Partners for approval;

F) is accountable to the Rector of the Teaching University and the General Meeting of Partners;

G) carry out other duties under this provision and the Georgian legislation.

### **Article 13. Library**

1. The library is a structural unit of the Teaching University where the bibliographic foundation of the university is the guidebook, supporting and methodical literature of the educational unit, print editions and works, as well as historical, artistic, informational and other literary materials. Library funds (both printed and electric) correspond to educational programs, literature specified in training courses (syllabuses) and are included in the international library network. The library has a catalog, library usage rules, reading rooms and bookkeepers equipped with all necessary conditions and inventory.

2. The library of the Teaching University is a cultural-educational scientific informative body whose main purpose is to fully utilize its funds and other library resources to meet the needs of students, academic and pedagogical personnel as well as the requirements of external and legal persons of the university.
3. The library's activity is directed and directed by the Director of the Library, who is appointed to the Rector.
4. Library Director:
  - A) Provide protection of the use of the library;
  - B) take care of the library book and other funds, renewal, care and protection;
  - C) submit recommendations, opinions, proposals and reports to the rector of the university of the library.
5. The library provides fast and efficient services to the beneficiaries of the library. The librarian(s) are appointed by the Rector.

#### **Article 14. Faculty**

1. The main structural academic and scientific and administrative unit of the university is the faculty (hereinafter the Faculty), providing students with one or more specialties and giving them the relevant qualifications.
2. Faculty is formed by such academic programs that are based on market conjunct and employer's requirements.
3. The faculty establishes the facilitates their professional and pedagogic growth; Creates all conditions for students' professional and individual development.
4. Faculty recognizes credits, as well as qualification committees for awarding relevant academic degrees, standards of bachelor's and master's papers and their rules of protection are being worked out.
5. The faculty may include training, scientific and supporting units, laboratories, legal clinics, educational centers, specialized libraries.
6. The Faculty is headed by the Dean, who is appointed by the Rector.
7. Dean of the Faculty:
  - A) act on behalf of the faculty, guides him and is responsible for his activities;
  - B) ensures efficient conduct of faculty training and scientific activities;

- C) submit to the Academic Council the strategic plan of development of the Faculty and educational programs, and the Rector's Faculty's Statute;
- D) coordinates educational work. It is directly responsible for the full implementation of academic programs;
- E) take care of the social protection of students , teachers and professors, their professional and personal development
- F) Responsible for rector and academic council decisions;
- G) control the activities of academic and support staff;
- H) Keep track of student and teacher ratings data, manages individual meetings with them;
- I) facilitates the development and development of the learning and learning process, creating the necessary conditions for professional development of professors and teachers;
- J) Directly direct the process of selection and attraction of professional staff, for the purpose of elaborating and implementing targeted measures. Responsible for pedagogical load distribution;
- K) is directly responsible for the process of study and the discipline, internal regulation and ethical norms;
- L) mediates the creation of new structural units before the Rector, adding and abolishing of staff units, completion of material resources;
- M) carry out other provisions of this regulation and legislation.

#### **Article 15. Academic staff**

1. The academic staff of the university is composed of professors and assistants.
2. composition of professors is included professors, associate professors and assistant professor.
3. Professors are involved in the study process and scientific research and / or conducting them.
4. Assistant -Professors, Associate Professors and Assistant Professors are conducting seminars and research workshops within the faculty training process.
5. The marginal amount of academic staff and the margin of pedagogical load determines the order of rector of the university.

#### **Article 16. Rules and Conditions of Acceptance of Academic Position**

1. The occupation of an academic position shall be permitted only through open competition, which shall comply with the principles of transparency, equality and fair competition. Competition is conducted by the Rector's Competition Commission, which is invited to be invited by specialists of other higher education institutions and scientific centers. The rule of conducting the competition is regulated by the special provision of the Teaching University, approved by the Rector of the Teaching University.
2. The date and conditions of the competition shall be published on the territory of Georgia on the territory of the periodic printing press or the official website of the Teaching University in Georgian and English not less than 1 month before receiving the documents. The precise deadlines and conditions are determined by the order of the rector of the university.
3. The Rector of the Teaching University shall announce the competition for the academic position with the relevant order where the mandatory rule is reflected:
  - A) the date of announcement of the competition;
  - B) the amount and direction of vacant seats;
  - C) qualification requirements submitted for the contestants and the competition documentation to be submitted;
  - D) Start and end dates of receipt of applications, the place of receiving applications.
4. For the position of professor, must be a person with a doctor or equivalent degree, for a term of 5 years, which has at least 6 years of experience in scientific-pedagogic work and satisfies the following conditions:
  - A) has completed scientific research in the last 10 years, confirming its competence in the relevant field;
  - B) Other criteria given in the rule for the academic position approved by the Rector of the Teaching University.
5. A person may be appointed to a position of a professor who meets the requirements set forth in paragraph 4 of this article. Has specialized professional achievements and / or scientific achievements (scientific publications in leading local and highly rated international journals and other publications, have participated in national and international scientific research projects, having different achievements in the field specificity)
6. An associate professor may be elected to a doctor with a diploma or equivalent degree, for a period of 4 years with no less than 3 years experience in scientific and pedagogic work.
7. For the position of Assistant-Professor, a person with a Doctor or equivalent degree with an academic degree may be elected for a term of 3 year.

8. The doctorateant can be selected for the position of Assistant for 3 year term.
9. An opportunity to hold academic positions of professors, associate professors, assistant professors and assistants by qualified personnel by professional ranks. In this case the person's qualification can be proved by his professional experience, special training and / or publications. A person who has the necessary competence to develop the learning outcomes envisaged by the program shall be considered as relevant qualifications.
10. The candidate who is the winner of the competition shall be appointed by the Rector of the Teaching University on the basis of the recommendation of the Competition Commission. Labor Relations with Academic Personnel are regulated by the "Labor Code of Georgia" on the basis of individual agreements.
11. In addition to the compliance with the provisions set forth in this Article, the assessment of candidates shall be taken into consideration:
  - A) academic degree;
  - B) Exercise of scientific-pedagogical activity in higher education institution;
  - C) scientific works, articles, monographs or textbooks published during the last 10 years;
  - D) Management of Bachelor, Master and Doctoral Papers;
  - E) Participants in scientific conferences, experiments and expeditions;
  - F) administrative and academic positions in authorized higher education institutions, higher qualifications, knowledge of foreign languages and computer programs, board of scientific universities, editorial board, organizing committee of conferences organizing, division of the section and others;
  - G) Concept of development of the direction presented by him.

#### **Article 17. Attestation of professors**

1. Attestation is to determine compliance with the requirements of the professional skills, academic activities and scientific activities of the professors.
2. A professor who has been appointed as professor under Article 16, paragraph 5 of this regulation shall be subject to attestation once in five years. The test must be based on the principles of transparency, equality and justice.
3. The time of attestation is determined by the order of the Rector that publishes the application for the examination not less than one month before the examination.

4. The order of the Rector, prescribed by Paragraph 3 of this Article, shall be placed on the official website of the Teaching University and to ensure public access to all public places and interested persons in the Teaching University.
5. The order of the Rector, provided for in paragraph 3 of this article, shall indicate:
  - A) the time and place of attestation;
  - B) List of professors under the certificate;
  - C) The list of documents to be submitted to the attestation and the period of submission thereof.
6. The certificate shall be conducted by the Competition-Certification Commission, which is established by the Rector's Order.
7. A member of the Competition-Attestation Commission shall not be a person subject to the certificate.
8. The Competition-Attestation Commission shall be authorized to make more than half of the members attending the session, but at least 3 members. The decision shall be deemed to be accepted if it is supported by more than half of the members present at the meeting. In the case of equal number of votes, the vote of the chairman of the meeting is considered decisive.
9. As a result of the test, the Competition-Examination Commission establishes the conclusion on each of the professors and advocates the professor before the rector if he is dismissed from his position.
10. The Uniform Rules and Conditions of Testing shall be elaborated and approved by the Rector of the University.

#### **Article 18. Rights and Obligations of Academic Personnel**

1. Academic staff is entitled to:
  - A) participate in the study process of teaching university;
  - B) to teach, research, creative activity and publication of scientific works without interference;
  - C) Identify the content of the curriculum, teaching methods and means independently within the educational program;
  - D) Take part in professional development programs and other types of projects both within the Teaching University and beyond.
2. Academic staff is obliged to:
  - A) to comply with the provisions of the Teaching University and the Regulations;

- B) follow the norms of ethics and disciplinary liability;
  - C) to fulfill the obligations under the labor agreement;
  - D) Take care of their professional development and level of knowledge;
  - E) To take care of the students with special skills and to enhance this ability;
  - F) fulfill the pedagogical limit of the academic staff;
  - G) In parallel with the pedagogical load, conduct weekly consultations around the students' course as well as industry research problems , its training course is 1 hour per week.
3. The Teaching University provides adequate conditions for the academic personnel's scientific activity and research.

**Article 19. Compensation of the salary of the academic staff and the terms and conditions**

1. The amount of remuneration of the academic staff, as well as the terms of payment, shall be determined on the basis of a labor agreement signed between the employer and the employee, individually;
2. Employer and employee are entitled to agree on special conditions for payroll benefits (pursuant to the academic position, in accordance with the amount of hourly load, etc.)
- 3 Employer reserves the right to employ the same academic officials on the basis of an individual agreement with the employees to pay the wages of various amounts.

**Article 20. Dismissal from the position of academic personnel**

1. The grounds for dismissing academic staff are:
  - A) personal statement;
  - B) the term expiration of a contract;
  - C) single gross or systematic violation of the Code of Ethics and disciplinary liability regulations;
  - D) the violation of the conditions envisaged by the labor agreement;
  - E) violation of the internal regulations and other regulations of the Teaching University;
  - F) Other grounds envisaged by the legislation.
2. The Rector's Order shall be dismissed the Academic Personnel.

**Article 21. Invited (Non-Staff) Personnel**

1. Teaching University is entitled to invite personnel with relevant qualifications to participate in the study process and / or to carry out this process without having to hold academic or teacher positions on the basis of the mediation of the faculty. The labor contract with invited staff is signed by the rector.
2. Invited person shall be invited by a doctor or an academic degree equal to or other qualified person who has the capacity to develop the learning outcomes provided by the program, which in turn confirms his professional experience, special training and / or publications.
3. The term of labor contract shall be concluded with the invited person within 1 academic year or semester; Invited staff does not benefit from annual paid leave if the labor contract signed with him is less than 11 months.
4. The amount of remuneration with the invited person shall be determined by the hourly and / or the Bureau of the Teaching University on the basis of a bilateral agreement.

#### **Article 22. Student**

1. Student of Teaching University is a person who has been enrolled on the basis of the Law of Georgia on Higher Education and other normative acts and is studying at the university academic higher education program.
2. The status of the student of the Teaching University is assigned to the University at the rector's order and acts until the termination of the legal relationship with the university.
3. The student is entitled to:
  - A) receive quality education;
  - B) Take part in research;
  - C) to use the technical, library, information and other facilities of the Teaching University according to the rules established by the regulations and appropriate statute of the Teaching University;
  - D) elect a representative of the student self-government by secret ballot on the basis of universal, direct and equal elections;
  - E) freely establish and / or unify the student organizations in accordance with their interests;
  - F) freely express their opinions and give reasons to share ideas that are offered during the training process;

G) transfer to the higher education institution from the second year of study with the rule defined by the Georgian legislation and the Teaching University, and the rule of transferring state financing is determined by the Minister of Education and Science of Georgia;

H) Accept scholarship, financial or material assistance, other benefits from the State, Teaching University or other sources in accordance with the provisions of the Georgian Legislation and the Teaching University;

I) choose an educational program;

J) to participate in the elaboration of an individual education program;

K) Periodically assess the work of academic personnel;

L) carry out other entitlement granted by this provision and the Georgian legislation.

4. The student is obliged to:

A) To study the subject of study by the Teaching University and select the subject of which is mandatory;

B) Definitely follow the provisions of the Teaching University, the provisions and regulations;

C) Defend the obligations undertaken by the Treaty signed with the Teaching University ;

D) Definitely follow the Principles and Requirements of the Study's Ethics Code of Study University;

E) to protect and take care of the property of the university, material-technical means;

F) Protect ecological, sanitation, fire safety and other general safety norms.

5. The obligations and rights and responsibilities between the student and the university are determined and regulated by the provisions of the Teaching University, the Regulations, the Code of Ethics of the Student's Ethics and the Law of Georgia on Higher Education.

6. The Teaching University provides for students with disabilities to meet the necessary conditions for their full education, which is determined by the applicable legislation; Free movement is provided for a disabled student in the university; If the university is unable to move a disabled student in any part of the university, the Teaching University is obliged to provide a student with disabilities in the part of the building in which the simple movement is provided; If a student with disabilities can not move to the staff of the Teaching University, this person is obliged to take the student in the favorable part of the building.

7. The personal information provided by the student in the presence of the academic personnel, as well as information about his views, beliefs and political beliefs, which has been known to the latter during the study process, as well as information about the conduct of disciplinary

measures against the student, is confidential. If there is a student's permission or lawful interest in the study of the university, follow the security of others and the rights protected by law. Information about student academic performance and disciplinary measures against him shall be kept separately.

8. The University of Teaching is prohibited to use its own authority and material-technical base as a way of creating a censorship threat or restricting freedom of expression, unless the student's behavior is contrary to the student's ethics standards.

9. Teaching University shall provide a fair assessment of the student's knowledge, for which it will develop appropriate procedures.

10. Disciplinary prosecution against a student shall be proportionate to disciplinary offense and may be carried out only by this Regulation, in the cases and procedures provided by the Internship of the Teaching University through a fair procedure. The Teaching University will develop the student's ethical norms that can be restricted to a student's behavior if it is related to the conduct of the educational process. The University of Teaching is obliged to define the rules of conduct that leads to disciplinary liability.

11. To initiate disciplinary prosecution against a student shall not restrict the student's right to take part in the educational process except for the cases provided for by this Regulation and the Regulations of the Teaching University, if this threatens the protection of others' rights, health and education university property and safety. The disciplinary prosecution of the student is terminated by the rector. The student has the right to attend his case.

12. The student shall have the right to carry out disciplinary prosecution:

- A) make a reasonable decision on the commencement of disciplinary proceedings against him;
- B) Attend the examination of disciplinary prosecution and enjoy the right of protection;
- C) Provide rector information and evidence available to him;
- D) Take part in examining the evidence obtained by the Rector;
- E) request the issue of disciplinary prosecution against him at the public hearing.

4. In the case of disciplinary prosecution against a student, the prosecution has the obligation to prove. The decision on disciplinary prosecution shall be justified and based on the legislation of Georgia, evidence obtained by the provision and Internal Regulations of the Teaching University. All the evidence, which is the basis for disciplinary prosecution, shall examine the rector.

5. The student has the right to appeal to the court the decision made by the Rector.

### **Article 23. Suspension and termination of student status, restoration of student status**

1. The grounds for suspension of student status are:

A) personal statement (without reason);

B) administrative (financial debt) or academic registration;

C) Study in a higher education institution in a foreign country, except for study within the exchange education program;

D) pregnancy, childbirth, child care or deterioration of health conditions;

2. The grounds for termination of student status are:

A) personal statement;

B) suspension of student status for more than five years;

C) Completion of educational program at the given level;

D) transition to another educational institution;

E) Decision made by the Rector's disciplinary prosecution against the student on the basis of the Code of Ethics of the Teaching University, Internal Regulation and Disciplinary Responsibility;

F) death.

3. Suspension, termination and restoration of student status in the Teaching University will be regulated by the rules established by the applicable legislation.

4. Suspension of student status means temporary relief from the completion of the duties between the university and student . Without termination of student status;

5. A person suspended student status shall not be considered within the total number of students of the Teaching University. The Teaching University shall ensure the registration of student status in the registry of students and professors for the purpose of accounting and verification of their total number;

6. Restoration of student status is permissible by exceeding the total number of students. In this case, the number of students enrolled above the total number of students will be deducted from the number of students admitted for the next academic year.

7. In case of termination of student status, re-acquisition (restoration of student status) is permissible under the procedure established by the legislation of Georgia.

### **Article 24. Students' Mobility**

1. The student mobility process is administered by the Legal Entity of Public Law - National Center for Educational Quality Enhancement.
2. A mobility is entitled to a person who has been enrolled in the Teaching University in accordance with the procedure established by the legislation of Georgia and at the moment of the registration of the mobility is the student of the institution.
3. Mobility can be done within one cycle of higher education.
4. The right to mobility shall be made after one year of study at the appropriate level of higher education. During this period, the time limit for which the person has been suspended was the student's status;
5. Mobility in the Teaching University can be done only twice during the calendar year before the beginning of the autumn and spring semester;
6. The student has the right to move from one educational program of the university to other educational programs of the Teaching University within one cycle (internal mobility).
7. Students can benefit from internal mobility twice a year. Before the beginning of the training semester; The preliminary condition of internal mobility is to determine the conformity of the student's progress with the new educational program.
8. For the implementation of internal mobility, the student addresses the Dean of the Faculty of Teaching University with a written statement based on which the University of Teaching is comparing the program with the new educational programs; The transferred student will be charged the same fee that is set for the program where the student has been transferred; For compatibility with the student If the student has the amount of credits that require additional credits / additional semesters, the additional credits / additional semester tuition fees will equalize the tuition fees obtained in the first course of the year.
9. The Quality Assurance Office shall determine the progress of student learning from the stage after determining the compatibility of the programs.

#### **Article 25. Student Self-Governance**

1. Student self-governance will be created at the Teaching University to develop student potential, which will develop the regulation of student self-governance.
2. Self-governance shall be established on the basis of the election by secret ballot, in accordance with the rule established by the legislation.
3. Student self-governance in accordance with its regulations:
  - A) Provides students' participation in the management of educational activities of the university;

- B) Promote students' rights;
  - C) is authorized to develop proposals for improvement of teaching quality;
  - E) Participates in assessing the quality of teaching and carries about other authorization.
4. The administration of the Teaching University is not entitled to interfere with the student self-government activities.

#### **Article 26. Transparency of the choice of educational program**

1. Educational programs are open and transparent.
2. Educational programs available at Teaching University offer students the choice of study courses.
3. Students' orientation and adaptation are provided by relevant services at the Teaching University.

#### **Article 27. Change or abolish the educational program**

1. In case of change or abolition of educational program, the Teaching University provides students with the opportunity to continue their studies in the course of the program with the recognition of credits acquired by them in conformity with the program.
2. If the Teaching University does not have an educational program that is compatible with an abolished educational program, the University of Teaching provides an agreement on the recognition of a revised educational program with another educational institution. Presentation of information on the decision made to the National Center for Development of Quality of Education

#### **Article 28. Property and material-technical base of the Teaching University**

1. The Teaching University consists of basic and working capital, funds and reserves, the value of which is reflected in the balance sheet and is owned by the partners with the right to ownership.
2. The Teaching University is created with partners' contributions, learning taxes, consulting, publishing and economic activities, and other legal sources (donations, grants, etc.).
3. The impoundment shall not be permitted from Teaching University except for the cases established by the Georgian legislation.

#### **Article 29. Reorganization and liquidation of the Teaching University**

Reorganization or liquidation of the Teaching University shall be carried out in accordance with the regulations of the General Meeting of Partners according to the rule established by the Georgian legislation.

#### **Article 30. Other provisions**

1. All amendments and additions to this provision are in force if they are accepted by the General Meeting of the Parties and are drawn up in writing and confirming the founding partner with the appropriate signature.
2. If any article of this regulation is invalid, it does not affect the authenticity of the other provisions.
3. Article title of this regulation are for easier text using and these titles are not taken into consideration as the determining, substitute or interpreter of this regulation.
4. The curriculum shall be terminated by the rules established by the legislation of Georgia.