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The minimum standard of scientific research activity and assessment procedure of LTD Avrasya Batumi International University;

Article 1. General Provisions

1. By this rule are determined the minimum mandatory requirements of the scientific-research and evaluation procedure of LTD "Avrasya Batumi International University".

Article 2. Scientific-research project

1. ABU Faculties professors / Invited staff will develop scientific-research project / projects within the budget agreed with the Secretary General;
2. The relevance of the scientific-research project(s) with the mission and strategic development plan of the ABU is reviewed by Research and Innovation Service;
3. Scientific-research project(s) is submitted for review and approval to the Academic Council.
4. The professor / invited person is obliged to follow the terms of the labor agreement.

Article 3. Evaluation of Scientific-Research Activities of Scientific Personnel

1. The components of the academic personnel's scientific-research activity evaluation may be as follows:

A) Participation in scientific events/thesis for conference - Evaluation shall be carried out in accordance with a scientific event status, compliance with a field and analysis of the delivered presentation;

B) Scientific papers / inventions / patents - evaluation will be conducted in consideration with the scientific publication and, in case of necessity, on the basis of review of internal and / or external value selected by the Scientific Research Service. The invention and / or patent is evaluated according to its quality and implementation;

C) Participation-evaluation in winner/financed scientific grant projects evaluation will be evaluated in accordance with a position in the scientific contest and the work carried out in it. The project supervision shall be assessed by highest score;

D) Involvement- evaluation of Master's and / or Bachelor's Degree in Scientific Grant Projects will be carried out by taking into account involvement of students in scientific projects having high evaluation in financed and / or relevant competitions consideration and their role in project;

E) Supervision of Bachelor's and Master's works;

F) Involvement in scientific seminars activity - Evaluation shall be made according to participation in scientific seminars organized by relevant faculty or/and delivered report and relevant presentation analysis (report/presentation needs to be posted on the ABU official website in a special field allocated for scientific seminars);

G) Participation in organization of scientific events - Evaluation shall be made according to the role of to-be-assessed person in the planned event organization and the event status (symposium, conference, business meeting/workshop, summer school) compliance with the event field and its scale;

H) Consulting and expert services - The evaluation shall be carried out by taking into account the scientific and practical value and amount of work accomplished;

I) Students' involvement in scientific conferences (scientific supervision) - Evaluation shall be made according to students' participation and achieved success at scientific conferences

J) Other scientific activities (membership of editorial staff of a scientific publication, working as an editor of a monograph, peer-reviewing of scientific works, involvement in a dissertation commission, etc.).

2. The assessment of scientific-research activities of the professors / invited personnel in accordance with the components provided for in this article shall be carried out by the rule of evaluation of the scientific/ research activities of the professors / invited personnel.

Article 4. Analysis of evaluation outcomes of activities of scientific personnel and encouragement measures

1. The annual evaluation process defined by this rule for the research activities of the scientific staff shall be carried out no later than March 15 of the next year.

2. Scientific Research Service of Avrasia Batumi University along with the relevant Faculty coordinate the evaluation process of the scientific activity of the staff and presents the information to the Quality Assurance Service.

3. Based on the analysis of the evaluation outcome of the Teaching University, the Quality Assurance Service elaborates recommendations and presents them to the Rector and the Academic Council.

4. On the basis of the Assessment of personnel scientific activities and recommendations approved by the Academic Council, the Faculty Dean in agreement with the General Secretary presents to the Rector of the University an internal document about the application of incentive measures for the staff considered by the international regulations of Avrasia Batumi University.

5 The project should include information:

A) Name and duration of scientific-research project:

- B) Faculty / project supervisor
- C) Actuality of research topic, innovation of research and formulation of the problem
- D) Project review;
- E) Substantiation of project actuality:
- F) The program purposes;
- G) Research stages;
- H) Scientific/practical value of intended research outcomes
- I) Research Methodology (Research Innovative Methods, Project Implementation Risk Factors).

Schedule for implementation of scientific research project

topics by years	Head Performer	Tasks	Intended Activities	implementation period quarterly	Performance Indicators	Budget