

# Credit Recognition Procedure

## Article 1 General Provisions

1. This rule determines the principles of learning of the results achieved in other educational institutions with the educational programs of Avrasya Batumi International University (hereinafter - University) and the recognition of relevant credits.
2. The University shall recognize the credits obtained in the educational program of other educational institutions existing in Georgia, which are envisaged and enacted in accordance with the procedure established by the legislation.
3. Recognition of the training of persons receiving foreign education, of persons registered in licensed educational institutions, of refugees and of persons who do not approve of the educational qualifications in the liquidated institution, is carried out in accordance with the N98 / N decision of the Ministry of National Education and Science of Georgia on 1 October 2010.
4. Higher education program credits based on which the qualifications are awarded cannot be recognized for the purposes of other educational programs.
5. The basis for recognition of the course credits within the educational program is its conformity with the Curriculum of the Educational Program of the University, for which it is designed to determine the compatibility of the learning outcomes achieved during the course.

## Article 2. Credits Recognition

1. In determining the compatibility of achieved learning outcomes, the level of educational program and the volume of the course should be considered with the European Credit System for Transfer and Accumulation (ECTS).
2. If the student's course goals and learning outcomes are compatible with the objectives and learning outcomes of the curriculum of the university's educational program curriculum, the recognition is done.
3. Recognition is also subject to the credits (ECTS) of the course / component that the student receives in other education programs, which are not included in the relevant educational program of the university, but are consistent with the objectives and results of the training program.
4. The course is recognized on the basis of syllabus analysis. In the absence of syllabus; course name, volume, topic and other additional information of the course will be taken into consideration, which indicates the learning outcomes achieved within the course. In the absence of insufficient information for the analysis, the faculty is entitled to conduct the exam / interview and determine the learning outcomes provided by the course.
5. If the number of credits passed by the student in the higher education institution exceeds the number of the relevant course credits existing in the university program curriculum, the number of credits is recognized by the curriculum of the university educational program.

6. If the number of credits passed by the student in the higher education institution is less than the amount of the relevant course credits in the university curriculum, the decision on the conformity will be made based on their content analysis.

7. If the student's course credits passed by another higher education institution is recognized within the free component provided by the university educational program, the student will receive as much credit as the course it has taken.

8. If the course is not calculated by ECTS, its volume is calculated based on the relevant syllabus analysis, in accordance with the legislation. In the absence of syllabus, any other information related to the volume (contact and independent work hours, volume of training material, course type, etc.) will be taken into consideration.

9. In case of multiple assessment of one and the same course, the course is awarded to the total amount of credits, and its assessment will mean the average arithmetic of assessments.

10. If higher education institution used a different system of credits for the assessment, the credits should be transferred according to the University's assessment rule:

A) In the case of a 5-point assessment, it is carried out using the following rule:

"5" - ("fare") "95" - ("A")

"4" - ("good") "71" - ("C")

"3" - ("satisfactory") "61" - ("D")

"2" - ("unsatisfactory") "0" - ("F")

The same rule applies for different cases. Unconfirmed deductions are recognized as well, with the highest score (deduct = 100).

B) The assessment of the credit assessment (where the quantitative assessment is not indicated and the only "A" - "FX" assessment is given) is carried out using the following rule:

"A" "95" - ("A")

"B" "85" - ("B")

"C" "75" - ("C")

"D" "65" - ("D")

"E" "55" - ("E")

"F" / "FX" - "0" - ("F")

### **Article 3. The Commission of Recognition of Credits**

1. With the purpose of determining the compatibility of educational programs and recognizing credits, Credits Recognition Commission shall be established with the order of Rector. The Commission in which the Head of the Educational Program and the personnel with the relevant qualifications shall be supervised by the Quality Assurance Service. Recognition Commission works in accordance with Georgian legislation and legal regulations governing university.

2. A final report on the credits used by the student is prepared. This result report will be signed by the chairman, the members and the head of quality assurance service.

3. In the final report, there is a list of courses showing the student's previous education program and courses that are compatible with the current training program, the credits recognized and the evaluations made. The final report can contain information about the student's individual program.

#### **Article 4. Final and Transitional Provisions**

1. For the purposes of recognizing the credits received prior to the modification of the program in the university, the procedure for recognition of credits and relevant procedures shall be utilized in this manner.

2. This rule is approved by the Rector of the University.

3. Amendments to this rule shall be carried out by the rector of the university.